



British Columbia Securities Commission

June 3, 2011

Dear registrant,

You are probably aware that postal workers at Canada Post are on strike and services are disrupted. Registrants must manage your business risks according to prudent business practices. We remind you to plan ahead for the strike so that you can deliver regulatory filings and client reporting on time.

Financial filings

You can deliver financial filings (interim and annual financial statements, Form 31-103 *Calculation of Excess Working Capital*, subordination agreements, changes to financial institution bonds, Net Asset Value adjustments) to us by:

1. Email to examiners@bcsc.bc.ca
2. Fax to the attention of Examination Team/ Lena Lew at 1-888-469-1736
3. Courier or personal delivery to the attention of Examination Team/Lena Lew on the 12th Floor, 701 West Georgia Street, Vancouver, BC V7Y 1L2

Exempt distribution reports

If you are an investment fund manager, you can send your exempt distribution report by:

1. E-services <http://www.bcsc.bc.ca/EServices/>
2. Fax to the attention of Financial Reporting at 604-899-6581

Client reporting

In addition, you must make reasonable efforts to send clients their trade confirmations, account statements, and other reporting in a timely way.

No extensions or waivers

The BCSC will not grant extensions or waivers due to poor planning for the postal strike.

For more information, please contact:

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