### SERIES 1000 | INTERPRETATION AND PRINCIPLES RULES

### RULE 1200 | DEFINITIONS

### 1201. Definitions

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- (2) The following terms have the meanings set out when used in the *Corporation requirements:*

"designated Supervisor"	A Supervisor that the Dealer Member makes responsible for a supervisory role defined in the Corporation requirements, including a Supervisor responsible for:
	<ul> <li>(i) the supervision of futures <u>contract</u>, forward <u>contract</u>, contracts andfor difference, futures contract options tradingoption and <u>similar derivative</u> accounts under Part <u>DF</u> of Rule <u>32003900</u>,</li> </ul>
	<ul> <li>the supervision of options tradingand similar derivative accounts under Part <u>DF</u> of Rule <u>32003900</u>,</li> </ul>
	<ul> <li>(iii) the supervision of <i>discretionary accounts</i> under Part <u>EG</u> of Rule <del>32003900</del>,</li> </ul>
	<ul><li>(iv) the opening of new accounts and the supervision of account activity under Part B of Rule 3900,</li></ul>
	(v) the supervision of <i>managed accounts</i> under Part G of Rule 3900,
	<ul> <li>(vi) the pre-approval of <i>advertising</i>, sales literature and correspondence under Part A of Rule 3600, and</li> </ul>
	(vii) the supervision of <i>research reports</i> under Part B of Rule 3600.
"recognized foreign <del>self-</del> regulatory organization"	A foreign <u>regulatory organization, including a foreign</u> self-regulatory organization, which offers reciprocal treatment to Canadian applicants and which has been recognized by the <i>Corporation</i> as such.

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### SERIES 2000 | DEALER MEMBER ORGANIZATION AND INDIVIDUAL APPROVAL RULES

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RULE 2500 | DEALER MEMBER DIRECTORS AND EXECUTIVES, AND APPROVAL OF INDIVIDUALS

### 2501. Introduction

(1) Rule 2500 sets out requirements for a *Dealer Member's <del>Directors and Executives</del>* including, its *Chief Financial Officer, Chief Compliance Officer,* and *Ultimate Designated PersonApproved Persons*.

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### PART A - DEALER MEMBER DIRECTORS AND EXECUTIVES

### 2502. General requirements for Directors

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- (2) At least 40% of the Dealer Member's Directors must:
  - (i) either:
    - (a) be actively engaged in the business of the Dealer Member and spend the majority of their time in the securities or derivatives industry, except those on active government service, or who for health reasons are prevented from such active engagement, or
    - (b) occupy a position equivalent to an *Executive* or a *Director* at a related or *affiliated* firm registered with a *securities regulatory authority*, an *affiliated* foreign *securities* dealer or advisor, or an *affiliated* Canadian financial institution,
  - satisfy the applicable proficiency requirements of clause
     2602(3)(xxviiixxix), and
  - (iii) have at least five years' of experience in the financial services industry, or such lessorlesser period as may be acceptable to the Corporation.

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### **2503.** General requirements for Executives

(1) A Dealer Member's Executives must:

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satisfy the applicable proficiency requirements of clause 2602(3)(xxviixxviii).

(2) At least 60% of the *Dealer Member's Executives* must have at least five years of experience in the financial services industry, or such <u>lessorlesser</u> period as may be acceptable to the *Corporation*.

### 2504. Exemption

(1) The Corporation may grant an exemption from any requirement or part of a requirement in sections 2502 or 2503 if it is satisfied that it would not harm the interests of the Dealer Member, its clients, the public or the Corporation. The exemption may be on any terms and conditions that the Corporation believes are necessary considers appropriate.

### 2505. Chief Financial Officer

- (1) A Dealer Member must designate a Chief Financial Officer who must:
  - (i) be designated as an *Executive* and meet the general requirements for *Executives* set out in section 2503, and
  - satisfy the applicable proficiency and experience requirements set out inof clause 2602(3)(xxixxxx).
- •••
- (4) When an acting *Chief Financial Officer* is designated:
  - (i) that *individual* must satisfy the applicable proficiency requirements of clause 2602(3)(<u>\*xixxxx</u>) and be designated as *Chief Financial Officer*, or

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### 2506. Chief Compliance Officer

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- (1) A Dealer Member must designate a Chief Compliance Officer who must:
  - (i) be designated as an *Executive* and meet the general requirements for *Executives* set out in section 2503, and
  - satisfy the applicable proficiency and experience requirements set out in<u>of</u> clause 2602(3)(<u>xxxxxxi</u>).
- •••
- (5) When an acting *Chief Compliance Officer* is designated:
  - (i) the *individual* must satisfy the applicable proficiency requirements of clause 2602(3)(<u>\*\*\*xxxi</u>) and be designated as *Chief Compliance Officer*, or

### 2507. Ultimate Designated Person

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- (2) The Ultimate Designated Person must be:
  - the chief executive officer of the *Dealer Member* or, if the *Dealer Member* does not have a chief executive officer, an *individual*an *Executive* acting in a capacity similar to a chief executive officer, provided it is acceptable to the *Corporation*, and applicable relief is granted under the applicable National Instrument,
  - ...
- •••
- (4) If an *individual* who is approved as a *Dealer Member's Ultimate Designated Person* ceases to meet any of the conditions listed in subsections 2507(1) and 2507(2), the *Dealer Member* must immediately designate another qualified *individualExecutive* to act as its *Ultimate Designated Person* or if unable to do so, promptly notify the *Corporation* of its plan to designate another qualified *individualExecutive* as its *Ultimate Designated Person*.
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#### **PART B - APPROVAL OF INDIVIDUALS**

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#### 2551. Individual approval

- (1) An *individual* is not permitted to act as an *Approved Person* and a *Dealer Member* is not permitted to allow an *individual* to act as an *Approved Person* unless:
  - the Dealer Member is registered-or licensed (or exempt from such registration-or licensing) in the appropriate category under securities laws in each jurisdiction in which clients of the Dealer Member reside or in which the Dealer Member carries on securities <u>and derivatives</u> related business,
  - (ii) the *individual*, if required to do so under *securities laws*, is registered-or licensed (or exempt from such registration-or licensing) in the appropriate category under *securities laws* in each jurisdiction in which clients of the *individual* reside or in which the *individual* carries on *securities and* <u>derivatives</u> related business, and

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(6) If an Approved Person ceases to be approved-by the Corporation, the former Approved Person must immediately cease any activity requiring Corporation approval.

### 2552. Compliance with the proficiency requirements or other conditions

- (1) Each Approved Person must:
  - (i) meet the applicable proficiency requirements set out in Rule 2600 before *Corporation* approval is granted, and
  - (ii) complete the applicable post-approval <u>courseproficiency</u> requirements of subsection 2602(3) after receiving *Corporation* approval.
- (2) The Corporation will automatically suspend an Approved Person if they do not complete all required the applicable post-approval courses proficiency requirements in the Approved Persons category as set out in Rule 2600.
- (3) The Corporation will reinstate an Approved Person once they have passed<u>completed</u> the required post-approval <u>coursesproficiency requirements</u> and the Corporation has been notified.
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### 2553. Approval of Registered Representatives, Investment Representatives, Portfolio Managers and Associate Portfolio Managers and their obligations

- ...
- (2) An Associate Portfolio Manager must not advise on securities unless, before giving the advice, the advice has been pre-approved by a Portfolio Manager.
- (3) A Registered Representative, Investment Representative, Portfolio Manager or Associate Portfolio Manager may not conduct on behalf of a Dealer Member, and a Dealer Member may not permit the Approved Person to conduct on its behalf, the type of business as set out in clause 2553(22553(3)(iv) and deal with a type of customer as set out in clauses 2553(22553(3)(i) and (ii), unless the Dealer Member complies with the following:
  - ...
- (34) An *individual* applying for approval as a *Registered Representative* or *Investment Representative* dealing with<u>only in</u> mutual fund business only<u>funds</u> must comply with the <u>applicable</u> proficiency requirements in clauses 2602(3)(vi), 2602(3)(vii) or 2602(3)(xiii).
- (4) A *Registered Representative* or *Investment Representative* approved to deal with mutual funds only must comply with the following:
  - (i) within 270 days of initial approval, successfully complete the Canadian Securities Course and the Conduct and Practices Handbook Course, and
  - (ii) complete the applicable training program required before approval for a *Registered Representative* in clause 2602(3)(i) or an *Investment*

*Representative* in clause 2602(3)(viii) and the *Dealer Member* must notify the *Corporation* that the restriction to mutual funds only has been removed.

- (5) Clause 2553(4<u>The post-approval proficiency requirements in clauses 2602(3)(iivi)</u> does<u>or 2602(3)(xiii) do</u> not apply to a *Registered Representative* or *Investment Representative* qualified to deal in mutual funds only who was approved prior to September 28, 2009 and registered in provinces or territories which allowed the *individual* to be restricted to<u>only</u> mutual funds-only, provided they remain in the same restricted category of approval in the same provinces/territories.
- (6) Subsection 2553(4) does not apply to a Registered Representative qualified to deal in mutual funds only who is an employee of a firm that is registered as both an investment dealer and a mutual fund dealer.
- (7) The approval of an *individual* qualified to <u>conductdeal</u> only<u>in</u> mutual fund <u>businessfunds</u> is automatically suspended if the *individual* fails to satisfy the <u>requirement in subsection 2553(4)</u> until the *individual* has satisfied the <u>requirements and notifies the *Corporation* post-approval requirements in clauses 2602(3)(vi) or 2602(3)(xiii) in accordance with subsections 2552(2) and 2552(3).</u>
- (8) An Associate Portfolio Manager must not advise on securities or derivatives unless, before giving the advice, the advice has been pre-approved by the Portfolio Manager.
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### 2555. Approval of investors

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- (2) A *Dealer Member's Director* who, directly or indirectly, owns or controls a voting interest of a *Dealer Member* of 10% or more must satisfy the proficiency requirements of clause 2602(3)(<u>\*\*\*ixxxii</u>).
- (3) Any *individual*, other than a *Dealer Member's Director*, who:
  - (i) is actively engaged in the business of the Dealer Member, and
  - (ii) directly or indirectly owns or controls a voting interest in a *Dealer Member* of 10% or more,

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RULE 2600 | PROFICIENCY REQUIREMENTS AND EXEMPTIONS FROM PROFICIENCIES

#### **PART A - PROFICIENCY REQUIREMENTS**

#### 2602. Proficiency requirements for Approved Persons and approved investors

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- (2) The Dealer Member must ensure that an individual does not perform an activity that requires Corporation approval unless the individual has the education, training provided in accordance with section 1407, and experience that a reasonable person would consider necessary to perform the activity competently, including understanding the structure, features and risks of each security, derivative and precious metals bullion the individual recommends.
- (3) Each applicant in an Approved Person category or approved investor category must meet the proficiency requirements set out below for that category unless an exemption has been granted from the applicable proficiency requirements before the Corporation will grant approval. Unless otherwise stated, the Canadian Securities Institute administers the courses and examinations noted below.

Registered Representatives Representative and Investment Representatives Representative

- Investment Representative dealing in futures contracts-or, forward contracts, contracts for difference, futures contract options or similar derivatives with retail or institutional clients
- Associate Portfolio Managers Manager and Portfolio Managers Manager
  - Associate Portfolio <u>Managers Manager</u> providing discretionary portfolio management for managed accounts
  - Portfolio <u>Managers</u><u>Manager</u> providing discretionary portfolio management for managed accounts

Designated SupervisorsSupervisor

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. . .

Supervisor designated to be responsible for the supervision of futures contract <u>for difference</u>, futures contract <u>options option and similar derivative</u> accounts

Perse	Approved ons <u>Person</u> category	Courses completed before Pre-approval requirements	Courses to be completed after Post- approval requirements	Experience and other proficiency related requirements	
	Registered Representatives Representative and Investment Representatives Representative				
(i)	Registered Representative	<u>(a) (I) Either:</u>	•	•	

Approved PersonsPerson categor	Courses completed before-Pre-approval	Courses to be completed after Post- approval requirements	Experience and other proficiency related requirements
dealing with retail clients (other than <u>a</u> Registered Representatives dealing in options, futures contracts and futures contract options <u>derivative</u> <u>s</u> or <del>dealingonly</del> in mutual funds only)	Institute, and (III) Conduct and Practices Handbook Course, and	(c) Completion of Wealth Management Essentials Course within 30 months after <u>initial</u> approval date as a <i>Registered</i> <i>Representative</i> <u>in</u> <u>accordance with</u> <u>subsection 2552(2).</u>	(d)_Six months of supervision and supervisory reporting from initial approval date as a Registered Representativein accordance with section 3947.
<ul> <li>(ii) Registered Representative dealing with institutional clients (other than <u>a</u>Registered Representatives dealing in options, futures contracts and futures contract options<u>derivative</u> <u>s</u> or <del>dealingonly</del> in mutual funds only</li> </ul>	administered by the CFA Institute, and, (II)_Conduct and Practices Handbook Course, OR		

Perso	Approved ns <u>Person</u> category	Courses completed before Pre-approval requirements	Courses to be completed after Post- approval requirements	Experience and other proficiency related requirements
		with a recognized foreign self- regulatory organization in a similar capacity within three years before requesting approval <u>. New Entrants</u> <u>Course.</u>		
(iii)	Registered Representative dealing in options <u>or similar</u> <u>derivatives</u> with retail clients	<ul> <li>The proficiency requirements of a <i>Registered Representative</i> dealing with <i>retail clients</i> under         (a) (I) Requirements in sub- 2602(3)(i)(a), AND <u>and,</u> </li> </ul>	<u>(c) Requirements in</u> <u>sub-clause</u> <u>2602(3)(i)(c).</u>	(d) Six months of supervision from initial approval date in accordance with section 3947.
		<ul> <li><u>Either:</u> <ul> <li><u>Both the (A)</u> Derivatives</li> <li>Fundamentals Course and the Options Licensing</li> <li>Course<sub>±</sub></li> <li>or<sub>±</sub></li> <li>(B) Derivatives Fundamentals and Options Licensing</li> <li>Course<sub>±</sub></li> </ul> </li> </ul>		
		or <sub><i>i</i></sub> New Entrants Course, if(b) If previously registered with the Financial Industry Regulatory Authority in a similar capacity and dealing in options <u>or similar</u> <u>derivatives</u> within three years before requesting approval <u>:</u> (I) New Entrants Course, and (II) Securities Industry Essentials <u>ExaminationExam administered</u> <u>by the Financial Industry</u> <u>Regulatory Authority</u> , and <u><i>i</i></u> (III) Series 7 <u>ExaminationExam</u>		
		administered by the Financial Industry Regulatory Authority <u>.</u>		
(iv)	Registered Representative dealing in options <u>or similar</u>	<ul> <li>The proficiency requirements of a Registered Representative dealing with institutional clients under</li> </ul>		

Approved PersonsPerson category	Courses completed before-Pre-approval requirements	Courses to be completed after Post- approval requirements	Experience and other proficiency related requirements
<u>derivatives</u> with institutional clients	( <u>a) (I) Requirements in sub-</u> clause 2602(3) (ii) <u>(a)</u> , AND		
	<ul> <li>Both the         <ul> <li>and,                 <ul></ul></li></ul></li></ul>		
(v) Registered Representative dealing with retail clients or institutional clients dealing in futures contracts or, forward contracts, contracts for difference, futures contract options or similar	<ul> <li>-</li> <li>(a) _Futures Licensing Course, -and</li> <li>(b) _Conduct and Practices Handbook Course,</li> <li>AND</li> <li>and,</li> <li>(c) Any of the following:</li> <li>-(1) Derivatives Fundamentals Course _</li> <li>er</li> </ul>		(d) Six months of supervision from initial approval date for those dealing with retail clients in accordance with section 3947.

Approved PersonsPerson category	Courses completed before-Pre-approval requirements	Courses to be completed after Post- approval requirements	Experience and other <u>proficiency related</u> requirements
<u>derivatives with</u> <u>retail clients or</u> <u>institutional</u> <u>clients</u>	<ul> <li>(II)Derivatives Fundamentals and Options Licensing Course, or,</li> <li>Series 3 Examination administered by the Financial Industry Regulatory Authority (on behalf of the National Futures Association), if(III)If previously registered with the National Futures Association in a similar capacity and dealing in futures <u>contracts</u>, <u>forward contracts</u>, <u>contracts for</u> <u>difference</u>, <u>futures contract</u> <u>options or similar derivatives</u> within three years before requesting approval, <u>Series 3</u> <u>Exam administered by the</u> <u>Financial Industry Regulatory</u> <u>Authority (on behalf of the</u> <u>National Futures Association).</u></li> </ul>		
(vi) Registered Representative dealing <u>only</u> in mutual funds <u>only</u> who is an <i>employee</i> of a firm registered as an investment dealer and not registered as a mutual fund dealer	(a) (I) Any of the following: Canadian Securities Course or	Canadian Securities     Course and Conduct     and Practices     Handbook Course     (b) (I) Completion of     the         requirements         in sub-         paragraph         2602(3)(i)(a)(I)(         A) and         paragraph         2602(3)(i)(a)(II)         within 270 days         ofafter initial         approval date,         and         -(III)     Comple     tion of the 90-     day training     program within     18 months     ofafter initial         approval_date	<ul> <li>The individual must upgrade to Registered Representative within 18 months of initial approval, and</li> <li>(d) Six months of supervision from initial approval date in accordance with section 3947.</li> </ul>

Perso	Approved ms <u>Person</u> category	Courses completed before Pre- approval requirements	Courses to be completed after Post- approval requirements in accordance	Experience and other proficiency related requirements
(vii)	Registered Representative dealing <u>only</u> in mutual funds <del>only</del> who is an <i>employee</i> of a firm registered as both an investment dealer and a mutual fund dealer	<ul> <li>(a) (I) Any of the following: ● Canadian Securities Course</li> <li>Or</li> <li>(A) Requirements in sub- paragraph 2602(3)(i)(a)(I)(A),</li> <li>(B) Canadian Investment Funds Course administered by the Investment Funds Institute of Canada,</li> <li>or,</li> <li>(C) Investment Funds in Canada Course</li> </ul>	with 2553(6). (b) Completion of the <u>90-day training</u> program within 90 <u>days after initial</u> <u>approval in</u> <u>accordance with</u> <u>2553(6).</u>	<ul> <li>Six months of supervision and supervisory reporting from initial approval date as Registered Representativein accordance with section 3947.</li> </ul>
(viii)	Investment Representative dealing with retail clients (other than <u>an</u> Investment Representatives <u>R</u> <u>epresentative</u> dealing in options, futures contracts and	<ul> <li>90-day training program after completion of the Canadian Securities Course or Canadian Investment Funds Course or Investment Funds in Canada Course.</li> <li>(a) (I) Either:</li> <li>-(A) Canadian Securities Course, or .</li> <li>(B) Level I or any-higher-level of the CFA Program administered by the CFA Institute, and</li> <li>(II) Conduct and Practices Handbook Course.</li> </ul>		•- (c) Six months of supervision and supervisory reporting from initial approval date as an Investment Representativein accordance with section 3947.
	futures contract options <u>derivative</u> s or <del>dealing<u>only</u> in mutual funds only</del> )	and <u>,</u> (III)_30-day training program after completing the <del>Canadian</del> <u>Securities Course or Level</u> <u>requirements in paragraph</u> <u>2602(3)(viii)(a)(I), or any higher</u> <u>level of the CFA Program. The</u> <u>Dealer Member must employ the</u> <del>applicant full-time during this</del> <del>program</del>		

Courses completed before Pre-approval requirements	Courses to be completed after Post- approval requirements	Experience and other proficiency related requirements
<ul> <li>OR</li> <li><u>New Entrants Course, if(b)</u> If previously registered <u>or approved</u> with a recognized foreign self- regulatory organization in a similar capacity within three years before requesting approval, <u>New Entrants</u> <u>Course.</u></li> </ul>		
<ul> <li>(a) (I) Either:</li> <li>(A) Canadian Securities Course, or <u>.</u></li> <li>(B) Level I or <del>any</del> higher level of the CFA Program administered by the CFA Institute, and <u>.</u></li> <li>(II) Conduct and Practices Handbook Course<u>.</u></li> <li>OR</li> <li>New Entrants Course, if</li> <li>Or, (b) If previously registered or approved with a recognized foreign self- regulatory organization in a similar capacity within three years before requesting approval. New Entrants Course.</li> </ul>		
<ul> <li>The proficiency requirements of an Investment Representative dealing with retail clients under</li> <li>(a) (1) Requirements in sub- clause 2602(3)(viii)(a),</li> <li>AND and, (II) Either:</li> <li>Both the (A) Derivatives</li> </ul>		(c) Six months of supervision from initial approval date in accordance with section 3947.
	requirements         OR         Or,         • New Entrants Course, if(b)If         previously registered or approved         with a recognized foreign self- regulatory organization in a similar capacity within three years before requesting approval, New Entrants Course,         (a) (I) Either:       • (A) Canadian Securities Course,         or _       _         (B) Level I or any-higher level-of the CFA Program administered by the CFA Institute,         and _	Courses completed before Pre-approval requirements       completed after Post- approval requirements         OR       Of.         • New Entrants Course, If(b)If previously registered or approved with a recognized foreign self- regulatory organization in a similar capacity within three years before requesting approval_New Entrants Course.

Approved <del>Persons<u>Person</u> category</del>	Courses completed before Pre- requirements	Courses to be completed after Post- approval requirements	Experience and other proficiency related requirements
	the Options Licensing Course or, (B)_Derivatives Fundamentals and Options Licensing Course, or, New Entrants Course, if(b) If previously registered with the Financial Industry Regulatory Authority in a similar capacity and dealing in options <u>or similar</u> <u>derivatives</u> within three years before requesting approval, and : (I) New Entrants Course, (II)_Securities Industry Essentials <u>ExaminationExam administered</u> by the Financial Industry <u>Regulatory Authority</u> , and, (III)_Series 7 <u>ExaminationExam</u> administered by the Financial Industry Regulatory Authority.		
(xi) Investment Representative dealing in options <u>or similar</u> <u>derivatives</u> with institutional clients	1. The proficiency requirements for an Investment Representative dealing with institutional clients under         (a) (1) Requirements in sub-clause 2602(3)(ix)(a),         AND         and, (II) Either:         • Both the (A) Derivatives Fundamentals Course and the Options Licensing Course, Or ,         Or ,         (B) Derivatives Fundamentals and Options Licensing Course,         Or ,         New Entrants Course, if(b) If previously registered with the Financial Industry Regulatory		

Approved Persons <u>Person</u> category	Courses completed before-Pre-approval requirements	Courses to be completed after Post- approval <u>requirements</u>	Experience and other proficiency related requirements
	Authority in a similar capacity and dealing in options <u>or similar</u> <u>derivatives</u> within three years before requesting approval: (I) <u>New Entrants Course</u> , <del>and</del> (II) Securities Industry Essentials <u>ExaminationExam administered</u> by the Financial Industry <u>Regulatory Authority</u> , and (III) Series 7 <u>ExaminationExam</u> administered by the Financial Industry Regulatory Authority.		
(xii) Investment Representative dealing in futures contracts, <del>or</del> <u>forward</u> <u>contracts,</u> <u>contracts for</u> <u>difference,</u> futures contract options <u>or similar</u> <u>derivatives</u> with retail <u>clients</u> or institutional clients	<ul> <li>Futures Licensing Course, and</li> <li>(a)Futures Licensing Course, and</li> <li>(b) Conduct and Practices Handbook Course,</li> <li>AND</li> <li>and,</li> <li>(c) Any of the following:         <ul> <li>(f) Derivatives Fundamentals Course,</li> <li>(f) Derivatives Fundamentals and Options Licensing Course,</li> <li>Or,</li> <li>Series 3 Examination administered by the Financial Industry Regulatory Authority (on behalf of the National Futures Association),</li> <li>(iii) if previously registered with the National Futures Association in a similar capacity and dealing in futures <u>contracts</u>, forward <u>contracts</u>, contracts for difference, futures contract <u>options or similar derivatives</u> within three years before requesting approval, <u>Series 3</u> <u>Exam administered by the</u> <u>Financial Industry Regulatory</u> <u>Authority (on behalf of the</u> National Future Association).</li> </ul> </li> </ul>		(d) Six months of supervision from initial approval date for those dealing with retail clients in accordance with section 3947.

Approved PersonsPerson category	Courses completed before Pre- requirements	Courses to be completed after Post- approval requirements	Experience and other <u>proficiency related</u> requirements
(xiii) Investment Representative dealing <u>only</u> in mutual funds only who is an <i>employee</i> of a firm registered as an investment dealer and not registered as a mutual fund dealer	<ul> <li>(a) Any of the following:• Canadian Securities Course</li> <li>er</li> <li>(1) Requirements in sub-paragraph 2602(3)(viii)(a)(1)(A),</li> <li>(11) Canadian Investment Funds Course administered by the Investment Funds Institute of Canada,</li> <li>Or,</li> <li>(111) Investment Funds in Canada Course.</li> </ul>	<ul> <li>Canadian Securities         <ul> <li>Course and Conduct and Practices</li> <li>Handbook Course</li> <li>(b) (1) Completion of</li> <li>the requirements in sub- paragraph</li> <li>2602(3)(viii)(a)(</li> <li>(1)(A) and</li> <li>paragraph</li> <li>2602(3)(viii)(a)(</li> <li>(1)(A) and</li> <li>paragraph</li> <li>2602(3)(viii)(a)(</li> <li>(1) within 270</li> <li>days of after</li> <li>initial approval</li> <li>date,</li> </ul> </li> <li>and         <ul> <li>-i</li> <li>(11) Completion of</li> <li>the 30-day</li> <li>training</li> <li>program within</li> <li>18 months</li> <li>of after</li> <li>initial</li> <li>approval date</li> <li>in accordance</li> <li>with 2553(6).</li> </ul> </li> </ul>	<ul> <li>The individual must upgrade to Investment Representative within 18 months of initial approval, and</li> <li>(d) Six months of supervision from initial approval date in accordance with section 3947.</li> </ul>
Associate Portfolio Mana	gers <u>Manager</u> and Portfolio <del>Managers</del> Mana	ger	
(xiv) Associate Portfolio <u>ManagersManag</u> <u>er</u> providing discretionary portfolio management for managed accounts	<ul> <li>(i)Conduct and Practices Handbook Course, <u>and</u></li> <li>AND</li> <li>(ii) Any of the following: (A)Canadian Investment Manager Designation,</li> <li>er</li> <li>(B)Chartered Investment Manager Designation,</li> </ul>		<ul> <li>Two years of relevant investment management experience acceptable to the <i>Corporation</i> within three years before requesting approval.</li> </ul>

Ammunad	Courses courselated before Dress courses	Courses to be	Experience and other
Approved PersonsPerson category	Courses completed before Pre-approval requirements	completed after Post- approval requirements	<u>proficiency related</u> requirements
Tersons <u>rerson</u> category	or,		
	(C)_CFA Level I or <del>any</del> higher		
	level of the CFA Program		
	administered by the CFA		
	Institute		
	AND		
	If managing accounts in options:		
	<ul> <li>Both the Derivatives Fundamentals</li> </ul>		
	Course and the Options Licensing		
	Course		
	<del>01</del>		
	Derivatives Fundamentals and Options		
	Licensing Course		
	<del>or</del>		
	New Entrants Course, if previously		
	registered with the Financial Industry		
	Regulatory Authority in a similar		
	capacity and dealing in options or		
	<u>similar derivatives</u> within three years		
	before requesting approval, and		
	Securities Industry Essentials		
	Examination and Series 7		
	Examination administered by		
	the <del>Financial Industry</del>		
	<del>Regulatory Authority<u>CFA</u> Institute,</del>		
	AND		
	<u>or,</u>		
	(b) If managing options or similar		
	<u>derivative</u> accounts <u>:</u>		
	(I) <u>Requirements</u> in <u>sub-clause</u>		
	<u>2602(3)(xiv)(a),</u>		
	and,		
	<u>(II) Either:</u>		
	(A) Requirements in paragraph		
	<u>2602(3)(iii)(a)(II),</u>		
	<u>or,</u>		

Approved <del>Persons<u>Person</u> category</del>	Courses completed before Pre- requirements	Courses to be completed after Post- approval <u>requirements</u>	Experience and other proficiency related requirements
	(B) Requirements in sub-clause 2602(3)(iii)(b), Or, (c) If managing futures contract, forward contract, contracts∕ for difference, futures contract options, option or		
	<ul> <li><u>similar derivative accounts:</u></li> <li><u>Futures Licensing Course,</u></li> <li><u>AND</u></li> </ul>		
	Derivatives Fundamentals Course or Derivatives Fundamentals and Options		
	Licensing Course or Series 3 Examination administered by		
	the Financial Industry Regulatory Authority (on behalf of the National Futures Association), if previously registered with the National Futures Association in a similar capacity		
	(I) Requirements in sub-clause <u>2602(3)(xiv)(a),</u> (II) Requirements in sub-clause <u>2602(3)(v)(a),</u>		
	and dealing in futures <u>contracts</u> , <u>forward contracts, contracts for</u> <u>difference, futures contract</u> <u>options or similar <i>derivatives</i></u> <u>within three years before</u> <u>requesting approval</u> (III) Requirements in sub-clause		
(xv) Portfolio <u>ManagersMan</u> <u>ager</u> providing discretionary portfolio	<u>2602(3)(v)(c).</u> <u>2602(3)(v)(c).</u> <u>(a) (I) Conduct and Practices Handbook Course,</u> <u>AND</u>		(d) If Canadian Investment Manager Designation or Chartered
management	and,		Investment Manager

Approved	Courses completed before Pre-approval	Courses to be completed after-Post-	Experience and other proficiency related
PersonsPerson category	requirements	approval <u>requirements</u>	requirements
for managed	(II) Any of the following:		Designation is
accounts	(A)_Canadian Investment		completed÷
	Manager Designation,		<ul> <li>at least four years of</li> </ul>
	<del>or</del>		relevant investment
	(D) Chartened Investment		management
	<u>(B)</u> Chartered Investment Manager Designation <u>.</u>		experience <del>;</del> one
	or <u>.</u>		year of which was gained within the
	(C)_CFA Charter administered by		three years before
	the CFA Institute,		, requesting approval
	AND		acceptable to the
			Corporation <u>,</u>
	<u>or,</u>		or <sub>4</sub>
	(b) If managing options or similar		(e) If CFA Charter is
	<u>derivative</u> accounts in <i>options</i> :		completed, at least one year of relevant
	Both the Derivatives Fundamentals     Course and the Options Licensing		investment
	Course and the Options Licensing Course		management
	<del>or</del>		experience within
	Derivatives Fundamentals and Options		the three years
	Licensing Course		before requesting approval acceptable
			to the Corporation.
	<del>or</del>		•••••••••••••• <u>•</u>
	New Entrants Course, if previously		
	registered with the Financial Industry		
	Regulatory Authority in a similar		
	capacity and dealing in options within		
	three years before requesting approval,		
	(I) Requirements in sub-clause		
	<u>2602(3)(xv)(a),</u>		
	and <u>,</u>		
	Securities Industry Essentials		
	Examination and Series 7 Examination		
	administered by the Financial Industry		
	Regulatory Authority		
	AND		
	<u>(II) Either:</u>		
	(A) Requirements in paragraph		
	<u>2602(3)(iii)(a)(II),</u>		
	<u>Or,</u>		
L	<u> </u>		1

Approved PersonsPerson category	Courses completed before Pre- approval requirements	Courses to be completed after Post- approval requirements	Experience and other proficiency related requirements
	(B) Requirements in sub-clause	•• ••	•
	<u>2602(3)(iii)(b),</u>		
	<u>or,</u>		
	(c)If managing <del>accounts in f</del> utures		
	contract, forward contract, contracts/		
	for difference, futures contract		
	options option or similar derivative		
	<u>accounts</u> :		
	<ul> <li>Futures Licensing Course</li> </ul>		
	AND		
	Derivatives Fundamentals Course		
	<del>or</del>		
	Derivatives Fundamentals and Options		
	Licensing Course		
	<del>or</del>		
	Series 3 Examination administered by		
	the Financial Industry Regulatory		
	Authority (on behalf of the National		
	Futures Association) if previously		
	registered with National Futures		
	Association in a similar capacity		
	(I) Requirements in sub-clause 2602(3)(xv)(a),		
	(II) Requirements in sub-clause		
	<u>2602(3)(v)(a),</u>		
	and dealing in futures <u>contracts,</u>		
	forward contracts, contracts for		
	difference, futures contract		
	<u>options or similar <i>derivatives</i></u> within three years before		
	requesting approval,		
	(III) Requirements in sub-clause		
	<u>2602(3)(v)(c).</u>		
Traders Trader			
(xvi) Trader	•		
	(a)Trader Training Course, unless		
	otherwise determined by the		
	Marketplace <u>marketplace</u> on which		
	the <i>Trader</i> will be trading <u>.</u>		

d category	Courses completed before <u>Pre-</u> approval <u>requirements</u>	Courses to be completed after Post- approval requirements	Experience and other proficiency related requirements
<u>ervisor</u> – Re	etail or Institutional		
ed (1 ptatives ment A ptatives an A ng (1) <del>ontracts</del> <del>res</del> <u>erivative</u> 0 A	a)_Investment Dealer Supervisors Course, ND and, b) (I) Either: • (A) Canadian Securities Course $\stackrel{\pm}{}$ or , (B)_CFA Level I or any higher level of the CFA Program administered by the CFA Institute , and, • (II) Conduct and Practices Handbook Course, Dr ,		<ul> <li>Two years of relevant experience working for an investment dealer.</li> <li>Two years of relevant experience working for a Mutual Fund Dealer Member, portfolio manager. or an entity governed by a recognized foreign self-regulatory organization.</li> <li>Such other equivalent experience acceptable to the Corporation.</li> </ul>
ed ( <u>(</u> tatives a ment ( <u>)</u> tatives ( <u>)</u> vith ( <u>)</u> options ( <u>)</u>	a)Options Supervisors Course, and <u>, b)Either:</u> <u>(I) (A)_</u> Conduct and Practices Handbook Course <u>,</u>		<ul> <li>Two years of relevant experience working for an investment dealer.</li> <li>Two years of relevant experience working for a</li> </ul>
	category         in the         in t	category       requirements         n the          (a) Proficiency requirements determined to be acceptable by the Montréal Exchange_         ervisor - Retail or Institutional         or of         add         (a) Investment Dealer Supervisors         Course_         AND         and_         (b) (l) Either:         erivative         (B) CFA Level I or any higher level-of the CFA Program administered by the CFA Institute_         and_         (B) CFA Level I or any higher level-of the CFA Program administered by the CFA Institute_         and_         -(II) Conduct and Practices Handbook Course_         Or _         New Entrants Course, if(c) If previously registered or approved with a recognized foreign self- regulatory organization or an investment dealer-within three years before requesting approval and as an alternative to sub-clause 2602(3)(xviii)(b), New Entrants Course         or of ed tratives ith options          (a) Options Supervisors Course, and_         (b) Either: (I) (A) Conduct and Practices         Handbook Course_         (a) Options Supervisors Course, and_         (b) Either: (I) (A) Conduct and Practices	d     Courses completed before-Pre-approval requirements     completed after Post- approval requirements       n the          1      (a) Proficiency requirements determined to be acceptable by the Montréal Exchange.        ervisor - Retail or Institutional         red     (a) Investment Dealer Supervisors Course.        AND         and,     (b) (l) Either;        ervitive         (B) CFA Level 1 or any higher level of the CFA Program administered by the CFA institute a        and,         or a         (B) CFA Level 1 or any higher level of the CFA Program administered by the CFA institute a        and,         or a         (B) Conduct and Practices Handbook Course,        or a         (a) Options Supervisors Course, and,        (a) Options Supervisors Course, and,        (a) Options Supervisors Course, and,        (b) Either; ith options     (1) (A) Conduct and Practices       and,        (c) S        and,

Approved PersonsPerson category	Courses completed before Pre-approval requirements	Courses to be completed after Post- approval requirements	Experience and other proficiency related requirements
	<ul> <li>Both the (i) Derivatives         Fundamentals Course and the         Options Licensing Course,         or,         (ii) Derivatives Fundamentals         and Options Licensing Course,         or,         (ii) Derivatives Fundamentals         and Options Licensing Course,         or,         (ii) New Entrants Course, if(II)         If         previously registered with the         Financial Industry Regulatory         Authority-or an investment dealer and         dealing in options or similar         <u>derivatives</u> within three years before         requesting approval:         (A) New Entrants Course, and         (B) Securities Industry Essentials         <del>ExaminationExam administered         by the Financial Industry         Regulatory Authority, and         (C) Series 7 ExaminationExam         administered by the Financial         Industry Regulatory Authority.</del></li> </ul>		Member, portfolio manager, or an entity governed by a recognized foreign self-regulatory organization. or . (f)_Such other equivalent experience acceptable to the Corporation.
(xx) Supervisor of Registered Representatives or Investment Representatives dealing with clients in futures contracts-and, <u>forward</u> <u>contracts,</u> <u>contracts for</u> <u>difference,</u> futures contract options <u>or similar</u> <u>derivatives</u>	<ul> <li>Canadian Commodity Supervisors Exam<sub>e</sub></li> <li>and <sub>e</sub></li> <li>(b) (1) Futures Licensing Course<sub>e</sub></li> <li>and         <ul> <li>(II) Conduct and Practices Handbook Course</li> <li>AND<sub>e</sub></li> <li>and,</li> <li>(III) Any of the following:                 <ul> <li>(A) Derivatives Fundamentals Course <sub>e</sub></li> <li>Or</li> <li>(B) Derivatives Fundamentals and Options Licensing Course<sub>e</sub></li> <li>or<sub>e</sub></li> <li>Series 3 Examination administered by the</li> </ul> </li> </ul> </li> </ul>		<ul> <li>Two years of relevant experience working for an investment dealer.</li> <li>Two years of relevant experience working for a <u>Mutual Fund Dealer</u> <u>Member, portfolio</u> <u>manager or an</u> entity governed by a <i>recognized foreign</i> <i>self-regulatory</i> <i>organization</i>.</li> <li>Such other equivalent experience</li> </ul>

	Approved	Courses completed before Pre-approval	Courses to be completed after Post-	Experience and other proficiency related
Person	s <u>Person</u> category	<u>requirements</u>	approval <u>requirements</u>	requirements
		Financial Industry Regulatory		acceptable to the
		Authority (on behalf of the		Corporation.
		National Futures		
		Association), if previously		
		registered with National		
		Futures Association or an		
		investment dealer and		
		dealing in futures within		
		three years before		
		requesting approval( <u>C)</u>		
		If previously registered		
		with National Futures		
		Association dealing in		
		futures contracts, forward		
		contracts, contract for		
		difference, futures contract		
		options or similar derivatives		
		within three years before		
		requesting approval, the Series 3 Exam administered		
		by the Financial Industry		
		Regulatory Authority (on		
		behalf of the National		
		Futures Association)		
Designa	ated <u>SupervisorsS</u>			
	Supervisor	•		•
	designated to be	(a) Investment Dealer Supervisors		(b) Two years of
	responsible for	<u>(a)</u> investment bealer supervisors Course <u>.</u>		relevant experience
	the opening of	course <u>.</u>		working for an
	new accounts			investment dealer,
	and <u>account</u>			_
	supervision <del>of</del>			<del>Of</del>
	accountand			<pre>(c) Two years of</pre>
	activity <u>related</u>			relevant experience
	policies and			working for <u>a</u>
	<u>procedures</u>			Mutual Fund Dealer
				<u>Member, portfolio</u>
				<u>manager, or</u> an
				entity governed by
				a recognized foreign
				<del>self-</del> regulatory
				organization <u>.</u>
				or <u>+</u>
				(d)_Such other
				equivalent

Approved PersonsPerson catego	Courses completed before-Pre-approval ry requirements	Courses to be completed after Post- approval requirements	Experience and other proficiency related requirements
			experience acceptable to the <i>Corporation</i> .
(xxii) Supervisor designated to l responsible for the supervisior of discretionary accounts	Course <u>.</u>		<ul> <li>Two years of relevant experience working for an investment dealer <u></u>.</li> <li>OF</li> <li>(c) Two years of relevant experience working for <u>a Mutual Fund</u> <u>Dealer Member</u>, <u>portfolio manager</u> <u>or</u> an entity governed by a <i>recognized foreign</i> <u>self-regulatory</u> <u>organization</u>.</li> <li>Or.<u>.</u></li> <li>(d) Such other equivalent experience acceptable to the <i>Corporation</i>.</li> </ul>
(xxiii) Supervisor designated to l responsible for the supervisior of managed accounts	and,		<ul> <li>If completed         <ul> <li>Canadian Investment</li> <li>Manager Designation</li> <li>or Chartered</li> <li>Investment Manager</li> <li>Designation:</li> <li>at least four</li> </ul> </li> <li>(e) Two years of         <ul> <li>relevant experience</li> <li>working for an</li> <li>investment</li> <li>management</li> <li>experience; one</li> <li>year of which was</li> <li>gained within the</li> <li>three_dealer,</li> </ul> </li> </ul>

Approved PersonsPerson category	Courses completed before Pre- approval requirements	Courses to be completed after Post- approval requirements	Experience and other proficiency related requirements
	<ul> <li>(I) Requirements in options, the applicable proficiency requirements to trade and supervise options proficiencies, as specified undersub-clauses 2602(3)(xxiii)(a) and 2602(3)(xxiii)(b), and, (II) Requirements in clause 2602(3)(xiixxiv), AND</li> <li>-(d) If supervising accounts in futures contract, forward contract, contracts/ for difference, futures contract options, the applicable proficiencies to trade and supervise futures, as specified underoption and similar derivative accounts:         <ol> <li>Requirements in sub-clauses 2602(3)(xxiii)(a) and 2602(3)(xxiii)(b), and 2602(3)(xxi</li></ol></li></ul>		(f) Two years before requesting approval or If completed CFA Charter: at least one year of relevant investment management experience within the three years before requesting approvalworking for a portfolio manager or an entity governed by a recognized foreign regulatory organization, or, (g) Such other equivalent experience acceptable to the <i>Corporation</i> .
(xxiv) Supervisor designated to be responsible for the supervision of options option and similar derivative accounts	<ul> <li>Options Supervisors Course, and</li> <li>Both         <ul> <li>(b) Any of the following:</li></ul></li></ul>		<ul> <li>Two years of relevant experience working for an investment dealer</li> <li>OF.</li> <li>(d) Two years of relevant experience working for a Mutual Fund Dealer Member, portfolio manager, or an entity governed by a recognized foreign self-regulatory organization.</li> </ul>

Approved <del>Persons<u>Person</u> category</del>	Courses completed before Pre-approval requirements	Courses to be completed after Post- approval requirements	Experience and other proficiency related requirements
	dealer and-dealing in options         within three years before         requesting approval:         (A) New Entrants Course, and         (B) Securities Industry Essentials         Examination-Exam         administered by the         Financial Industry Regulatory         Authority,         and,         (C) Series 7 ExaminationExam         administered by the         Financial Industry Regulatory         Authority,         and,         (C) Series 7 ExaminationExam         administered by the         Financial Industry Regulatory         Authority administered by the		or <u>.</u> ( <u>e)</u> Such other equivalent experience acceptable to the <i>Corporation</i> .
(xxv) Supervisor designated to be responsible for the supervision of futures contract, <u>for</u> <u>difference</u> , futures contract <u>optionsoption</u> <u>and similar</u> <u>derivative</u> accounts	<ul> <li>Canadian Commodity Supervisors         Exam <u></u>and</li> <li>(b) Futures Licensing Course,         AND         and,         (c) Any of the following:             -(1) Derivatives Fundamentals             Course e             Course e</li></ul>		<ul> <li>Two years of relevant experience working for an investment dealer.</li> <li>Two years of relevant supervisory or compliance experience working for a Mutual Fund Dealer Member., portfolio manager., or an entity governed by a recognized foreign self-regulatory organization.</li> <li>Such other equivalent experience acceptable to the Corporation.</li> </ul>

Approved PersonsPerson category	Courses completed before Pre-approval requirements	Courses to be completed after Post- approval requirements	Experience and other proficiency related requirements
(xxvi) Supervisor designated to be responsible for the pre-approval of advertising, sales literature and correspondence	(a)_Investment Dealer Supervisors Course_		<ul> <li></li></ul>
(xxvii) Supervisor designated to be responsible for the supervision of <i>research</i> <i>reports</i>	(a) Conduct and Practices Handbook         Course,         and,         Three levels(b) Any of the         following:         (I)CFA         Level II or         higher of the CFA Charter Program         administered by the CFA Institute         í         (II) Partners, Directors and Senior         Officers Course,         (III) Investment Dealer Supervisors         Course,         Or         (IV) If previously registered with the         Financial Industry Regulatory         Authority within three years         before requesting approval:         (A) Securities Industry Essentials         Exam and Series 86/87 Exam		<ul> <li>(c) Two years of relevant experience working for an investment dealer or registered advisor,</li> <li>(d) Two years of relevant experience working for an entity governed by a recognized foreign self-regulatory organization,</li> <li>or,</li> <li>(e) Such other equivalent experience acceptable to the Corporation.</li> </ul>

Approved PersonsPerson category	Courses completed before Pre-approval requirements	Courses to be completed after Post- approval requirements	Experience and other proficiency related requirements
	<u>administered by the</u> <u>Financial Industry Regulatory</u> <u>Authority,</u> or <u>2</u>		
	Other appropriate qualifications acceptable to the Corporation(B) Series 16 Exam administered by the Financial Industry Regulatory Authority.		
Executives and Directors	Executive and Director		
(xxviii) Executive (including Ultimate Designated Person)	<ul> <li>Partners, Directors and Senior Officers Course.</li> <li>AND</li> <li>If seeking approval in a trading or advising category, the applicable proficiency requirements in that</li> </ul>		(b) Experience in accordance with subsection 2503(2), if applicable.
	category AND • If seeking approval as a Supervisor, the applicable proficiency requirements in that category		
(xxix) Director	An industry <i>Director</i> must complete: <ul> <li>Partners, Directors and Senior Officers Course,</li> <li>AND</li> <li>If seeking approval in a trading or advising category, the applicable</li> </ul>		(b) Experience in accordance with clause 2502(2)(iii), if applicable.
	proficiency requirements in that category, AND • If seeking approval as a Supervisor, the		
	applicable proficiency requirements in that category A non-industry <i>Director</i> that owns or controls a voting interest of 10% or more,		
	directly or indirectly, must complete:		

Perso	Approved ns <u>Person</u> category	Courses completed before Pre-approval requirements	Courses to be completed after Post- approval requirements	Experience and other proficiency related requirements
		<ul> <li><u>The (a)</u> Partners, Directors and Senior Officers Course.</li> </ul>		
(xxx)	Chief Financial Officer	<ul> <li>Partners, Directors and Senior Officers Course, and,</li> <li>(b) Chief Financial Officers Qualifying Examination.</li> <li>AND</li> <li>If seeking approval in a trading or advising category, the applicable proficiency requirements in that category,</li> <li>AND</li> <li>If seeking approval as a Supervisor, the applicable proficiency requirements in that category</li> </ul>		A financial accounting designation, finance related university degree or diploma or equivalent work experience as may be acceptable to the <i>Corporation</i> .
(xxxi)	Chief Compliance Officer	<ul> <li>Partners, Directors and Senior Officers Course, and,</li> <li>(b) Chief Compliance Officers Qualifying Examination.</li> <li>AND</li> <li>If seeking approval in a trading or advising category, the applicable proficiency requirements in that category,</li> <li>AND</li> <li>If seeking approval as a Supervisor, the applicable proficiency requirements in that category</li> </ul>		<ul> <li>Five years working for an investment dealer or registered advisor, with at least three years in a compliance or supervisory capacity.</li> <li>Or .</li> <li>(d) Three years providing professional services in the <i>securities</i> industry, with at least 12 months experience working at an investment dealer or registered advisor in a compliance or</li> </ul>

Approved PersonsPerson category	Courses completed before Pre- requirements	Courses to be completed after Post- approval requirements	Experience and other proficiency related requirements
			supervisory capacity <u>.</u>
Approved investor			
(xxxii) approvedApprov <u>ed</u> investor (under subsections 2555(2) and 2555(3))	<ul> <li>Partners, Directors and Senior Officers Course <u>.</u></li> </ul>		

...

### **PART B - EXEMPTIONS FROM PROFICIENCY REQUIREMENTS**

### 2625. Specific exemptions

•••

- (1) A Chief Compliance Officer seeking approval as a Supervisor of a producing Supervisor will not be required to complete is exempt from the proficiencies required under 2602(3)(xviii) for the purposes of being approved in this capacity, if the producing Supervisor is an Approved Person who is:
  - (i) a *Supervisor* of a *Registered Representative* or *Investment Representative* and
  - (ii) actively engaged as a *Registered Representative* dealing with *retail clients*.
- (2) An applicant seeking approval as a *Supervisor* in relation to activities of *individuals* approved to deal in mutual funds only, including those in subsections 2603(1) and 2603(2), is exempt from the pre-approval course requirements in clauses 2602(3)(xviii) and 2602(3)(xxi) provided the *individual*:
- (3) With the exception of *individuals* who were required to transition to the *Portfolio Manager* and *Associate Portfolio Manager* approval categories, *individuals* approved prior to December 31, 2021 are exempt from any new proficiency requirements introduced as at December 31, 2021 in subsection 2602(3), provided the *Approved Person* continues in the same role.

### 2626. General and discretionary exemptions

(1) The Corporation may exempt any person or class of persons from theany proficiency requirement to write or rewrite any required course, in whole or in part, if the applicant demonstrates adequate acceptable alternative experience, and/or successful completion of alternative courses or examinations that to the

*Corporation*, in its opinion, determines is an acceptable alternative to the required proficiency.

- (2) This exemption may be subject to any terms and conditions the *Corporation* believes necessary considers appropriate.
- •••

### 2627. Exemptions from writingcompleting the required courses

 As set out in the table below, an applicant or *Approved Person* is exempt from writingcompleting a required course if the applicant meets the <u>applicable</u> exemption criteria.

Required course	Course required for exemption	Exemption criteria
<u>(i)(a)</u> 90-day Training Program	•– <u>(b)</u> none	(c) Request approval within three years of being approved or registered in a capacity allowing trading of, or advising in, <i>securities</i> for <i>retail clients</i> either:
		<ul> <li><u>(I)</u> by a recognized foreign regulatory authority or recognized foreign self- regulatory organization,</li> </ul>
		or •- <u>(II)</u> as an <u>advising representative or</u> <u>associate</u> advising representative by a Canadian securities regulatory authority
<u>(ii)(a)</u> 30-day Training Program	<u>(b)</u> none	(c) Request approval within three years of being approved or registered in a capacity allowing trading of, or advising in, <i>securities</i> for <i>retail clients</i> either:
		- <u>(I)</u> by a recognized foreign regulatory authority or recognized foreign self- regulatory organization,
		or - <u>(II)</u> as an <u>advising representative or</u>
		<u>associate</u> advising representative by a Canadian <i>securities regulatory authority</i>

#### 2628. Course validity and exemptions from rewriting or repeating courses

...

- (2) An applicant for approval must rewrite <u>or repeat</u> a course if the applicant has not been approved in a category listed in subsection 2602(3) <u>or registered by a</u> <u>Canadian securities regulatory authority in a similar category</u> requiring the course within the last three years.
- (3) The courses and examinations listed in Rule 2600 includes every prior or and successor course or examination, provided that it does they do not have a significantly reduced scope and content when compared to the course or examination listed in Rule 2600, as determined by the Corporation.
- (4) For the purposes of determining course validity, an Approved Person is not considered to have been approved during any period in which the Approved Person's approval was suspended or the individual was on leave or otherwise not conducting any activities requiring Corporation approval on behalf of the Dealer Member.
- •••
- (6) An *individual* is exempt from rewriting <u>or repeating</u> the courses as set out in the table below if the *individual* has met the current status criteria and exemption criteria.

Course	Individual's current status	Exemption criteria
( <u>i)(a)</u> Partners, Directors and Senior Officers Course	(b) has previously been approved as an <i>officer</i> (prior to September 28, 2009) and surrendered registration with the introduction of the <i>Corporation</i> approval category of <i>Executive</i>	(c) applicant for approval who has maintained continuous employment with a <i>Dealer</i> <i>Member</i> in a senior capacity and remained in the corporate registry of a <i>Dealer Member</i> as an <i>officer</i> since September 28, 2009
<u>(ii)(a)</u> Chief Financial Officers Qualifying Examination	<u>(b)</u> has never been approved as a Chief Financial Officer	<ul> <li>the         <ul> <li>(c) applicant for approval has demonstrated to the</li> <li>Corporation's satisfaction that the applicant has been working closely with and assisting the</li> <li>Chief Financial Officer since the completion of the Chief</li> <li>Financial Officers Qualifying</li> <li>Examination</li> </ul> </li> </ul>

Course	Individual's current status	Exemption criteria
<u>(iii)(a)</u> Derivatives Fundamentals Course	(b) an applicant for approval or Approved Person who will be dealing with clients in futures contracts, orforward contracts, contracts for difference, futures contract options or similar <u>derivatives</u> or supervising Approved Persons who deal with such clients	(c) applicant seeking approval or filing a notice within three years of passing the Futures Licensing Course or the Canadian Commodity Supervisors Exam
<u>(iv)(a)</u> Derivatives Fundamentals Course	(b) an applicant for approval or an Approved Person dealing with clients, in options <u>or similar</u> <u>derivatives</u> , or supervising Approved Persons who deal with such clients	<ul> <li><u>(c)</u> applicant seeking approval or filing a notice within three years of completing the Options Licensing Course or the Options Supervisors Course</li> </ul>
<u>(v)(a) Derivatives</u> <u>Fundamentals and Options</u> <u>Licensing Course</u>	(b) an applicant for approval or an Approved Person dealing with clients, in options, or supervising Approved Persons who deal with such clients	(c) applicant seeking approval or filing a notice within three years of completing the Options Licensing Course
<u>(vi)(a)</u> Wealth Management Essentials Course	(b) an applicant for approval or Approved Person who will be dealing with retail clients in securities	(c) applicant seeking approval or filing a notice within three years of completing all three levels of the CFA Program or the CFA Charter administered by the CFA Institute which continues to be in good standing
<u>(vii)(a)</u> 90-day Training Program	<u>(b)</u> an applicant for approval or <i>Approved Person</i>	Applicants(c) applicant seeking approval or filing a notice within three years of being approved or registered in a capacity allowing trading of, or advising in, securities for retail clients either: -(1) by a recognized foreign regulatory authority or recognized foreign self- regulatory organization,

Course	Individual's current status	Exemption criteria
		or ← <u>(II)</u> as an <u>advising</u> <u>representative or associate</u> advising representative by a securities regulatory authority
<u>(viii)(a)</u> 30-day Training Program	<u>(b)</u> an applicant for approval or <i>Approved Person</i>	Applicants(c) applicant seeking approval or filing a notice within three years of being approved or registered in a capacity allowing trading of, or advising in, securities for retail clients either:
		- <u>(I)</u> by a recognized foreign regulatory authority or recognized foreign self- regulatory organization, or
		<u>~(II)</u> as an <u>advising</u> <u>representative or associate</u> advising representative by a securities regulatory authority

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### 2630. Transition of Advising Representatives and Associate Advising Representatives into the Portfolio Manager and Associate Portfolio Manager approval category

(1) An *individual* registered as an advising representative or associate advising representative by a *securities regulatory authority* within the two weeks90 days prior to the date of approvalapplication as a *Portfolio Manager* or *Associate Portfolio Manager* by the Corporation-has three months to complete the Conduct and Practices Handbook Course.

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### PART C - TRANSITION PROVISIONS

### 2631. Transition of individuals dealing in mutual funds only

- (1) For the purpose of complying with the requirements in clause 2602(3)(vi) or clause 2602(3)(xiii),
  - (i) an *individual* approved as a *Registered Representative* dealing in mutual funds only, or an *Investment Representative* dealing in mutual funds only as of the date these Rules come into effect, will have 270 days to complete the

Conduct and Practices Handbook Course (and, if required, the Canadian Securities Course) unless the *individual* is subject to a shorter period of time to complete this course (these courses) as of the date these Rules come into effect.

(ii) an *individual* approved as a dealing representative for a mutual fund dealer within 90 days prior to the date these Rules come into effect, will have 270 days from the date of approval as a *Registered Representative* dealing in mutual funds only, or an *Investment Representative* dealing in mutual funds only, after the date of approval by the *Corporation* to complete the Conduct and Practices Handbook Course.

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RULE 2700 | CONTINUING EDUCATION REQUIREMENTS FOR APPROVED PERSONS

### PART A - THE CONTINUING EDUCATION PROGRAM AND CONTINUING EDUCATION REQUIREMENTS

#### 2703. The continuing education program

- (1) The *continuing education program* consists of two parts:
  - a compliance course <u>requirement</u>, which is training covering ethical issues, regulatory developments and rules governing investment dealer conduct, and
  - a professional development course <u>requirement</u>, which is training that fosters learning and development in areas relevant to investment dealer business.

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- (5) A *continuing education participant* is exempt from the professional development course requirement if he or she:
  - (i) is approved in the category of *Registered Representative<u>, Associate</u> <u>Portfolio Manager, Portfolio Manager</u> or Supervisor, and*
  - (ii) has been continuously approved in a <u>retail</u> trading capacity since January 1, 1990 or earlier by <u>either</u> the *Corporation*, the Toronto Stock Exchange, the Montreal Exchange, or the TSX Venture Exchange including any of <u>itstheir</u> predecessors.
- (6) A continuing education participant cannot receive continuing education credits for the same continuing education course unless the course has been updated to contain new course content, with the exception of <u>Corporation accredited</u> ethics courses referred to in subsection 2715(3).

### 2704. Continuing education requirements

(1) In each *continuing education program* cycle, a *continuing education participant* must meet the continuing education requirements for the applicable *Approved Person* category, regardless of product type, as set out in the following table.

Approved Person Category	Client Type	Compliance course requirement	Professional development requirement
Supervisor designated to be responsible for the supervision of futures contract, <u>forward</u> <u>contract, contracts for</u> <u>difference,</u> futures contract <u>optionsoption and similar</u> <u>derivative</u> accounts	retail client or institutional client	Yes	No
Supervisor designated to be responsible for the opening of new accounts and <u>account</u> supervision <del>of account <u>and</u> activity <u>related policies and</u> <u>procedures</u></del>	retail client or institutional client	Yes	No

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- (4) All continuing education participants must complete at least 10 hours of compliance courses in each continuing education program cycle in accordance with requirements in section 2715.
- (5) A continuing education participant that is subject to professional development requirements must complete at least 20 hours of professional development courses in each continuing education program cycle in accordance with requirements in section 2716.

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### PART B – CONTINUING EDUCATION PROGRAM COURSES AND ADMINISTRATION

2715. The compliance course

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(3) The Corporation will publish a list of approved<u>accredit</u> ethics courses that a continuing education participant can repeat and count towards fulfillment of the compliance course requirement in two continuing education program cycles.

### 2716. The professional development course

- (1) A *continuing education participant* subject to the professional development requirement:
  - (i) may, <u>upon satisfying professional development requirements in the current</u> <u>cycle</u>, carry forward a maximum of 10 hours of a single professional development course <u>of at least 20 hours and</u> completed in the last six months of the current *continuing education program* cycle to satisfy a portion of his or her professional development course requirement in the following *continuing education program* cycle,
  - (ii) may receive continuing education credit for successful completion of the Wealth Management Essentials Course, where completed to satisfy the post-licensingapproval proficiency requirement for *Registered Representatives* dealing with *retail clients*, in the *continuing education program* cycle in which the course is completed, and
  - ...

### 2717. Dealer Member's administration of the continuing education program

- (1) A Dealer Member must:
  - (i) verify the continuing education participant's compliance with the requirements at the end of the continuing education program cycle,
  - (iii) keep evidence of a *continuing education participant's* completion of the *continuing education course*, which may be a certificate issued by the course provider, an attendance sheet, or bulk notice of completion,
  - (iiiii) verify completion of a continuing education course and keep continuing education program records, including course related materials, for each continuing education program cycle for a minimum of seven years following the end of the continuing education program cycle,
  - (iiiiv) designate an *individual* responsible for supervising training and approving a *continuing education participant's* chosen *continuing education course,*
  - (₩¥) ensure that a *continuing education participant's* chosen *continuing education course* satisfies the content criteria described in subsection 2703(1),

- (<u>vi</u>) where the continuing education course is delivered by the Dealer Member, evaluate a continuing education participant's knowledge and understanding of the course,
- (vivii) ensure that each *continuing education participant* meets the continuing education requirements during each *continuing education program* cycle, and
- (viiviii) update the continuing education reporting system and notify the Corporation within 10 business days after the end of the continuing education program cycle of all continuing education participants that have met their continuing education requirements inwithin the continuing education programprescribed cycle.

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### PART C – PARTICIPATION IN THE CONTINUING EDUCATION PROGRAM

#### 2725. Participation of recently Approved Persons

- (1) An *individual* enters the *continuing education program* cycle upon<u>initial</u> approval in an *Approved Person* category listed in subsection 2704(1).
- (2) Notwithstanding subsection 2725(1), an *individual* that receives <u>initial</u> approval in an *Approved Person* category listed in subsection 2704(1) during the last six months of the current *continuing education program* cycle will become subject to the applicable continuing education requirements <u>starting</u> at the beginning of the next *continuing education program* cycle.

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#### PART D - CHANGES DURING A CONTINUING EDUCATION PROGRAM CYCLE

#### 2735. Changes to Approved Persons category during a continuing education program cycle

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- (3) A continuing education participant may not change to an Approved Person categoriescategory with less onerous continuing education requirements to avoid completing the more onerous continuing education requirements of a former <u>Approved Person category</u>, or penalties for non-completion of continuing education requirements. Any change to the Approved Person category during the last six months of the continuing education program cycle which results in less onerous continuing education requirements must be accompanied by an explanation from the sponsoring Dealer Member sufficient to satisfy the Corporation that the category change is not an avoidance measure.

PART F - PENALTIES APPLICABLE TO THE CONTINUING EDUCATION REQUIREMENTS FOR APPROVED PERSONS

- 2755. Penalties for late filing or not completing continuing education requirements in a continuing education program cycle
  - (1) On the last *business day* of the first month of a *continuing education program* cycle, the Corporation will automatically suspend the approval of the *continuing education participant* if:
    - a continuing education participant fails to complete the continuing education requirements for the previous continuing education program cycle within the prescribed cycle, or

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### RULE 3900 | SUPERVISION

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### PART C – SUPERVISION OF RETAIL CLIENT ACCOUNTS

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### 3947. Supervision of new Registered Representatives and Investment Representatives

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- (2) Subsection 3947(1) does not apply if:
  - the *Registered Representative* was previously approved, for six months or more, to advise on trades for *retail clients* for a *securities* firm that is a member of a *SRO* or a *recognized foreign self*-regulatory organization, or
  - (ii) the *Investment Representative* was previously approved for six months or more to advise on trades or to trade for *retail clients* for a *securities* firm that is a member of a *SRO* or a *recognized foreign* self-regulatory organization.

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