## APPENDIX C

#### Blackline of Proposed Amendments to

# National Instrument 31-103 Registration Requirements, Exemptions and Ongoing Registrant Obligations

This Appendix shows the proposed amendments to NI 31-103 against the relevant portions of the unofficial consolidation of NI 31-103 published on February 28, <u>2012.</u>

#### 1.1 Definitions of terms used throughout this Instrument

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<u>"book cost" means the total amount paid for a security, including any transaction charge related to purchasing the security, adjusted for reinvested distributions, returns of capital, and corporate reorganizations;</u>

"operating charge" means any amount charged to a client by a registered firm in respect of the operation, transfer or termination of an account of the client and includes any sales taxes paid on any of these amounts;

"total percentage return" means the cumulative capital gains and losses and income of an investment over a specified period of time, including realized and unrealized capital gains and losses plus income, expressed as a percentage;

"trailing commission" means any ongoing payment to a registered firm in respect of a security purchased for a client that is paid out of a management fee or other charge to the investment;

<u>"transaction charge" means any amount charged to a client by a registered firm in respect of a purchase or sale of a security</u> and includes any sales taxes paid on any of these amounts;

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#### Part 14 Handling client accounts – firms

<u>Division 1</u> Exemption for Investment fund managers

### 14.1 Investment fund managers exempt from Part 14

**<u>14.1(1)</u>**Other than <u>sections\_subsection (2)</u>, <u>section</u> 14.6 [holding client assets in trust], <u>subsection\_14.12(5)</u> [content and delivery of trade confirmation] and <u>section\_14.14</u> [account<u>client statements and security holder</u> statements], this Part does not apply to an investment fund manager in respect of its activities as an investment fund manager.

**14.1(2)** An investment fund manager for an investment fund in which a client of a registered dealer or registered adviser has invested must provide the dealer or adviser with the information concerning charges deducted from the net asset value of securities upon their redemption, and the information concerning trailing commissions paid to the dealer or adviser, that is required by the dealer or adviser in order to comply with paragraphs 14.12(1)(c) and 14.15(1)(h).

<u>Division 2</u> Disclosure to clients

### <u>14.2</u> Relationship disclosure information

(1)\_\_\_\_\_A registered firm must deliver to a client all information that a reasonable investor would consider important about the client's relationship with the registrant.

(2) Without limiting subsection (1), the information required to be delivered under that subsection (1) includes all of must include the following:

- (a) a description of the nature or type of the client's account;
- (b) a <u>discussion that identifiesgeneral description of</u> the products or services the registered firm offers to <u>athe</u> client;
- (c) a general description of the types of risks that a client should consider when making an investment decision;
- (d) a description of the risks to a client of using borrowed money to finance a purchase of a security;
- (e) a description of the conflicts of interest that the registered firm is required to disclose to a client under securities legislation;

- (f) disclosure of all costs to a client for the operation of anthe operating charges the client may pay related to the account;
- (g) a <u>general</u> description of the <u>costs a</u> <u>types of transaction charges the</u> client-<u>will pay in making, holding and</u> selling investments <u>may be required to pay;</u>
- (h) a <u>general</u> description of <u>theany</u> compensation paid to the registered firm <u>by any other party</u> in relation to the different types of products that a client may purchase through the registered firm;
- (i) a description of the content and frequency of reporting for each account or portfolio of a client;
- (j) if section 13.16 [<u>dispute resolution service</u>] applies to the registered firm, disclosure that independent dispute resolution or mediation services are available at the registered firm's expense, to resolve any dispute that might arise between the client and the firm about any trading or advising activity of the firm or one of its representatives;
- (k) a statement that the registered firm has an obligation to assess whether a purchase or sale of a security is suitable for a client prior to executing the transaction or at any other time;
- (I) the information a registered firm must collect about the client under section 13.2 [know your client].
- (m) a general description of investment performance benchmarks and the factors that should be considered by a client when comparing actual returns in the client's account to benchmark returns, and any options for benchmark information that may be made available to clients by the registered firm;
- (n) if the registered firm is a scholarship plan dealer, a specific description of any terms of any scholarship plan offered to a client by the scholarship plan dealer that, if not met by the client or the client's designated beneficiary under the plan, might cause the client or the designated beneficiary to suffer a loss of contributions, earnings or government contributions in the plan.

(3) A registered firm must deliver to a client the information in subsection (1) subsection (1), if appropriate, and paragraphs (2)(a) and (c) to (n) to the client in writing, and the information in paragraph (2)(b) orally or in writing, before the firm first

- (a) purchases or sells a security for the client, or
- (b) advises the client to purchase, sell or hold a security.

(4) If there is a significant change to in respect of the information delivered to a client under subsections (1), (2) or (5), the registered firm must take reasonable steps to notify the client of the change in a timely manner and, if possible, before the firm next:

- (a) purchases or sells a security for the client,  $\frac{1}{2}$  or
- (b) advises the client to purchase, sell or hold a security.

(5) Except as provided in subsection (5.1), this section does not apply to a dealer in respect of a client for whom the dealer only purchases or sells securities as directed by a registered adviser acting for the client.

(5.1) If subsection (5) applies, the dealer must deliver the information required under paragraphs (2)(a) and (e) to (j) to a client in writing, and the information in paragraph (2)(b) orally or in writing, before the firm first purchases or sells a security for the client.

(5) This section does not apply if the client is a registered firm, a Canadian financial institution or a Schedule III bank.

(6) This section does not apply to a registered firm-registrant-in respect of a permitted client if-that is not an individual.

(a) the permitted client has waived, in writing, the requirements under this section, and

(b) the registrant does not act as an adviser in respect of a managed account of the permitted client.

(7) A registered firm must not impose any new operating charge in respect of an account of a client or increase the amount of any operating charge in respect of an account of a client unless written notice of the new or increased operating charge is provided by the firm to the client at least 60 days before the date on which the new or increased charge would first become applicable in respect of the client's account.

### 14.2.1 Pre-trade disclosure of charges

- (a) the charges the client will be required to pay in respect of the purchase or sale, or a reasonable estimate of the amount if the actual amount of the charges is not known to the firm at the time,
- (b) in the case of a purchase to which deferred charges may apply, that the client might be required to pay a deferred sales charge on the subsequent sale of the security and the fee schedule that will apply, and
- (c) whether the firm will receive trailing commissions in respect of the security.
- (2) This section does not apply to a registered firm in respect of a permitted client that is not an individual.

(3) This section does not apply to a dealer in respect of a client for whom the dealer only purchases or sells securities as directed by a registered adviser acting for the client.

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Division 5 Reporting to clients

## 14.11.1 Determining market value

- (1) For the purposes of this Division, the market value of a security
  - (a) other than an investment fund which is not listed on an exchange or a commodity futures contract, is the amount that a registered firm reasonably believes to be a reliable market value of the security
    - (i) after referring to a price quotation on a marketplace, if one is published for the security, using the last bid price in the case of a long security and the last ask price in the case of a short security, as shown on a consolidated pricing list or exchange quotation sheet as of the close of business on the relevant date or last trading day prior to the relevant date, subject to adjustments considered by the registered firm to be necessary to accurately reflect the market value;
    - (ii) if no reliable price for the security is quoted on a marketplace, after referring to a published market report or inter-dealer quotation sheet, on the relevant date or last trading day prior to the relevant date, subject to adjustments considered by the registered firm to be necessary to accurately reflect the market value;
    - (iii) if no reliable price for the security can be determined in accordance with subparagraphs (i) or (ii), after applying a valuation policy that is consistently applied, includes procedures to assess the reliability of valuation inputs and assumptions, and
      - (A) uses inputs that are observable, or
      - (B) if observable inputs are not reasonably available, uses unobservable inputs and assumptions;
  - (b) that is an investment fund which is not listed on an exchange must be determined by reference to the net asset value provided by the investment fund manager of the fund on the relevant date or the last trading day prior to the relevant date:
  - (c) that is a commodity futures contract must be determined by reference to the settlement price on the relevant date or last trading day prior to the relevant date.

(2) If a registered firm determines the market value of a security in accordance with subparagraph (1)(a)(iii), when it refers to the value in a client statement under section 14.14 [*client statements and security holder statements*] the registered firm must include the following notification or a notification that is substantially similar:

### "There is no active market for this security, so we have estimated its value."

(3) If a registered firm does not believe it can reasonably determine a reliable market value for a security, the market value of the security must be reported in a client statement or security holder statement delivered under section 14.14 [client statements and security holder statements] and in an investment performance report delivered under section 14.16 [investment performance report] as not determinable, and the security must be excluded from the calculations in paragraphs 14.14(5)(b) and 14.14(5.2)(b) and subsection 14.17(1) [content of investment performance report].

### 14.12 Content and delivery of trade confirmation

(1) A registered dealer that has acted on behalf of a client in connection with a purchase or sale of a security must promptly deliver to the client or, if the client consents in writing, to a registered adviser acting for the client, a written confirmation of the transaction, setting out the following:

- (a) the quantity and description of the security purchased or sold;
- (b) the price per security paid or received by the client;
- (b.1) in the case of a purchase of a fixed income security, the security's annual yield;
- (c) the commission, amount of each transaction charge, deferred sales charge, service charge and any or other amount charged charge in respect of the transaction; and the total amount of all charges in respect of the transaction;
- (c.1) in the case of a purchase of a fixed income security, the total amount of compensation paid to dealing representatives out of the price paid by the client and the following notification or a notification that is substantially similar:

<u>"Dealer firm compensation may have been added to the price of this security. This amount was in addition to any commission this trade confirmation shows was paid to individual dealing representatives";</u>

(c.2) in the case of a sale of a fixed income security, the total amount of compensation paid to dealing representatives out of the price received by the client and the following notification or a notification that is substantially similar:

<u>"Dealer firm compensation may have been deducted from the price of this security. This amount was in addition to any commission this trade confirmation shows was paid to individual dealing representatives"</u>

- (d) whether the registered dealer acted as principal or agent;
- (e) the date and the name of the marketplace, if any, on which the transaction took place, or if applicable, a statement that the transaction took place on more than one marketplace or over more than one day;
- (f) the name of the dealing representative, if any, <u>involved</u> in the transaction;
- (g) the settlement date of the transaction;
- (h) if applicable, that the security is a security of <u>issued by</u> the <u>registrantregistered dealer</u>, a security of <u>issued by</u> a related issuer of the <u>registrantregistered dealer</u> or, if the transaction occurred during the security's distribution, a security of <u>issued by</u> a connected issuer of the registered dealer.
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# 14.14 Account<u>Client</u> statements <u>and security holder statements</u>

(1) A registered dealer must deliver a <u>client</u>\_statement<u>that includes the information in subsection (5) and if applicable,</u> <u>subsections (6) and (6.1)</u> to a client at least once every 3 months.

(2) Despite subsection (1), a registered dealer must deliver a <u>client</u> statement to a client at the end of a month if any of the following apply:

- (a) the client has requested receiving statements on a monthly basis;
- (b) during the month, a transaction was effected in the account other than a transaction made under an automatic withdrawal plan or an automatic payment plan, including a dividend reinvestment plan.

(3) Subsection (2) does not apply to a mutual fund dealer in connection with its activities as a dealer in respect of the securities listed in sectionparagraph 7.1(2)(b) [dealer categories].

(4) Except if the client has otherwise directed, a <u>A</u> registered adviser must deliver a <u>client</u> statement <u>that includes the</u> information in subsection (5) and, if applicable, subsection (6) to a client at least once every 3 months, except that if the client has requested receiving statements on a monthly basis, the adviser must deliver a statement to the client at the end of the month.

(3.1) If there is no dealer of record for a security holder on the records of a registered investment fund manager, the investment fund manager must deliver a statement to the security holder at least once every 12 months

(5) If a registered dealer or registered adviser made a transaction for a client during the period covered by a client A statement delivered under subsection (1), (2), or (3, 1) the client statement must include all of the following information for each transaction made for the client or security holder during the period covered by the statement:

- (a) the date of the transaction;
- (b) the type of transaction;
- (c) the name of the security;
- (d) the number of securities;
- (e) the price per security;
- (f) the total value of the transaction  $\frac{1}{2}$
- (g) if the transaction was a purchase for the client, the party that held the security when the transaction was completed and how it was held.

(6) If a registered dealer or registered adviser holds securities owned by a client in an account of the client, a client A statement delivered under subsection (1), (2), (3), or (3.1) or (4) must indicate that the securities are held for the client by the registered firm and must include-all of the following information about the client's or security holder's account determined as at the end of the period for which the statement is made:

- (a) the name and quantity of each security in the account;
- (b) the market value of each security in the account<u>and, if applicable, the notification in subsection 14.11.1(2)</u> [determining market value];
- (c) the total market value of each security position in the account;
- (d) any cash balance in the account;
- (e) the total market value of all cash and securities in the account-;
- (e.1) for each security position opened in the account after [implementation date], the book cost of the position presented on an average cost per unit or share basis or on an aggregate basis or, if the security position was transferred from an account of another registered firm, the registered firm may use the market value of the security position as at the date of its transfer if that fact is disclosed to the client in the statement;
- (e.2) for each security position opened in the account before [implementation date], the book cost of the position presented on an average cost per unit or share basis or on an aggregate basis or, if the same date and value are used for all clients of the firm holding that security and that fact is disclosed to the client in the statement, the registered firm may use the market value of the security position as at [implementation date] or an earlier date;
- (e.3) the total book cost of all of the security positions;
- (e.4) for each security position for which the registered firm does not reasonably believe it can determine a reliable book cost, disclosure of that fact in the statement;
- (e.5) which securities in the account may be subject to a deferred sales charge if they are sold;
- (e.6) whether the account is covered under an investor protection fund approved or recognized by the securities regulatory authority and, if it is, the name of the fund.

(6.1) If any of the following apply in respect of a security owned by a client that is held by a party other than the registered dealer or registered adviser, a client statement delivered under subsection (1), (2) or, (4) must include the information referred to in subsection (6.2):

- (a) the registered firm has trading authority over the security or the account of the client in which the security is held or was transacted;
- (b) the registered firm receives continuing payments related to the client's ownership of the security from the issuer of the security, the investment fund manager of the security or any other party:

(c) the security is a mutual fund or an investment fund that is a labour-sponsored investment fund corporation or labour sponsored venture capital corporation under legislation of a jurisdiction of Canada and was purchased for the client by the registered firm.

(6.2) If any of the circumstances set out in subsection (6.1) apply, a client statement delivered under subsection (1), (2) or (4) must include the following in respect of the securities referred to in subsection (6.1), determined as at the end of the period for which the statement is made:

- (a) the name and quantity of each security;
- (b) the market value of each security and, if applicable, the notification in subsection 14.11.1(2) [determining market value];
- (c) the total market value of each security position;
- (d) the total market value of all of the securities;
- (e) for each security position opened after [implementation date], the book cost of the position presented on an average cost per unit or share basis or on an aggregate basis or, if the security position was transferred from another registered firm, the registered firm may use the market value of the security position as at the date of its transfer if that fact is disclosed to the client in the statement;
- (f) for each security position opened before [implementation date], the book cost of the position presented on an average cost per unit or share basis or on an aggregate basis or, if the same date and value is used for all clients of the firm holding that security and that fact is disclosed to the client in the statement, the registered firm may use the market value of the security position as at [implementation date] or an earlier date
- (g) the total book cost of all of the security positions;
- (h) for each security position for which the registered firm does not reasonably believe it can determine a reliable book cost, disclosure of that fact in the statement;
- (i) the name of the party that holds each security and a description of the way it is held;
- (j) which of the securities may be subject to a deferred sales charge if they are sold.
- (6.3) In this section,
  - (a) a security is held by a registered firm for a client if it is held in either of the following ways:
    - (i) the firm is the registered owner as nominee on behalf of the client;
    - (ii) the firm has physical possession of a certificate evidencing ownership of the security;
  - (b) a security is held for a client by a party other than the registered firm if any of the following apply:
    - (i) the other party is the registered owner as nominee on behalf of the client;
    - (ii) ownership of the security is recorded on the books of its issuer in the client's name;
    - (iii) the other party has physical possession of a certificate evidencing ownership of the security;
    - (iv) the client has physical possession of a certificate evidencing ownership of the security.
- (7) Subsections (1) and (2) do not apply to a scholarship plan dealer if both of the following apply:
  - (a) the dealer is not registered in another dealer or adviser category;
  - (b) the dealer delivers to the client a statement at least once every 12 months that provides the information inrequired under subsections (5), (6) and (6.1).

(7.1) A client statement delivered under subsections (1), (2), or (4) must present the information required under subsections (5), (6) and (6.1) in separate sections.

(7.2) If a registered dealer or registered adviser is required to provide a client statement under subsection (1), (2) or (4) in respect of more than one account of a client, the information specified in subsection (6.2) must be included in the statement for the account through which the securities were transacted.

(8) If there is no dealer or adviser of record for a security holder on the records of a registered investment fund manager, the investment fund manager must deliver to the security holder at least once every 12 months a security holder statement that includes the following:

- (a) the information required under subsection (9) about each transaction that the registered investment fund manager made for the security holder during the period;
- (b) the information required under subsection (10) about the securities of the security holder that are on the records of the registered investment fund manager.
- (9) For purposes of paragraph (8)(a), the security holder statement must include the following:
  - (a) the date of the transaction;
  - (b) the type of transaction;
  - (c) the name of the security;
  - (d) the number of securities;
  - (e) the price per security;
  - (f) the total value of the transaction.

(10) For purposes of paragraph (8)(b), the security holder statement must include the following as at the end of the period for which the statement is made:

- (a) the name and quantity of each security;
- (b) the market value of each security;
- (c) the total market value of each security position;
- (d) the total market value of all the securities;
- (d.1) the book cost of each security position presented on an average cost per unit or share basis, or on an aggregate basis;
- (d.2) the total book cost of all of the security positions;
- (d.3) for each security position for which the registered firm does not reasonably believe it can determine a reliable book cost, disclosure of that fact in the statement:
- (d.4) which securities may be subject to a deferred sales charge if they are sold;
- (d.5) whether the account is covered under an investor protection fund approved or recognized by the securities regulatory authority and the name of the fund.

(11) A client or security holder statement delivered under subsections (1), (2), (4) or (8) must include the definition of "book cost" in section 1.1 where that term is first used in the statement.

### 14.15 Report on charges and other compensation

(1) A registered firm must deliver a report on charges and other compensation containing the following information to a client every 12 months:

- (a) the registered firm's current operating charges which may be applicable to the client's account;
- (b) the total amount of each type of operating charge related to the account paid by the client during the period covered by the report, and the aggregate amount of those charges;
- (c) the total amount of each type of transaction charge related to the purchase or sale of securities paid by the client to the firm during the period covered by the report, and the aggregate amount of those charges;
- (d) the total amount of the operating charges reported under paragraph (b) and the transaction charges reported under paragraph (c);

(e) the total amount of compensation paid to dealing representatives of the firm out of the price of fixed income securities purchased or sold for the client during the period covered by the report, and the following notification or a notification that is substantially similar:

"For some of the fixed income securities purchased or sold for you during the period covered by this report, dealer firm compensation may have been included in the price you paid (in the case of a purchase) or deducted from the price you received (in the case of a sale). These amounts were in addition to any commissions this report shows paid to individual dealing representatives".

- (f) if the registered firm is a scholarship plan dealer, the unpaid amount of any enrolment fee or other charge that is payable by the client;
- (g) the total amount of each type of payment to the registered firm or any of its registered individuals by any person or company in relation to the client during the period covered by the report, accompanied by an explanation of each type of payment:
- (h) if the registered firm received trailing commissions in connection with securities owned by the client during the period covered by the report, the following notification or a notification that is substantially similar to the following:

We received \$ • in trailing commissions on the investment funds you owned during the period.

Investment funds pay investment fund managers a fee for managing their funds. The managers pay us ongoing trailing commissions from that management fee for the service and advice we provide you. The amount of the trailing commissions depends on the sales charge option you chose when you purchased the fund. You are not charged the trailing commission or the management fee. But, as is the case with any investment fund expense, trailing commissions are likely to affect you because, in most cases, they reduce the amount of the fund's return to you. Information about management fees and other charges to your investment funds is in included in the prospectus or Fund Facts document for each fund."

(2) A registered firm may provide a report on charges and other compensation that consolidates the information required under subsection (1) for more than one of a client's accounts into a single report, if both of the following apply:

- (a) the client has consented in writing;
- (b) the consolidated report specifies which accounts it consolidates.
- (3) A report under subsection (1) must
  - (a) be delivered with or in the client statement that is accompanied by or includes the investment performance report required under section 14.16 [investment performance report], and
  - (b) cover the 12 months period that immediately precedes the date of the report except that the first report on charges and other compensation delivered after a client has opened an account may cover a period of less than 12 months.

(4) This section does not apply to a registrant in respect of a permitted client that is not an individual.

# 14.16 Investment performance report

(1) A registered firm must deliver an investment performance report to a client every 12 months with or in a client statement referred to in section 14.14 [*client statements and security holder statements*], except that the first investment performance report delivered after a registered firm first makes a trade for a client may be sent more than 12 months but less than 24 months after the trade.

(2) The information required under subsection (1) must be delivered with or in a separate investment performance report for each account of the client and must include

- (a) all securities owned by the client that are held by the registered firm in the account, and
- (b) all securities owned by the client that are reported in the client statement under subsection 14.14(6.2) [client statements and security holder statements] and were transacted through the account.

(3) Despite subsection (2), a registered firm may provide an investment performance report that consolidates into a single report the required information for more than one of a client's accounts and any securities of the client required to be reported under subsection 14.14(6.2) [client statements and security holder statements], if both of the following apply:

- (a) the client has consented in writing;
- (b) the consolidated report specifies which accounts and which securities held outside of an account it consolidates.
- (4) This section does not apply to
  - (a) an account that has existed for less than a 12 month period;
  - (b) a dealer in respect of an account in which a dealer only executes trades as directed by a registered adviser acting for the client;
  - (c) an investment fund manager in respect of its activities as an investment fund manager; and
  - (d) a registered firm in respect of a permitted client that is not an individual.

#### 14.17 Content of investment performance report

(1) An investment performance report delivered under section 14.16 [investment performance report] by a registered firm must include all of the following in respect of the securities referenced in a client statement in respect of which subsections 14.14(6.1) and (6.2) [client statements and security holder statements] apply:

- (a) subject to paragraph (b), the opening market value of all cash and securities in the client's account as at the beginning of the 12 month period preceding the date of the investment performance report;
- (b) if the account was opened before [implementation date] and the registered firm reasonably believes reliable market values are not available for all deposits, withdrawals and transfers since the date when the account was opened, the market value of all cash and securities in the account as at [implementation date];
- (c) the closing market value of all cash and securities in the account;
- (d) the market value of all deposits and transfers of cash and securities into the account and the market value of all withdrawals and transfers of cash and securities out of the account, in the 12 month period immediately preceding the date of the investment performance report;
- (e) subject to paragraph (f), the market value of all deposits and transfers of cash and securities into the account and the market value of all withdrawals and transfers of cash and securities out of the account, since account opening;
- (f) if the account was opened before [implementation date] and the registered firm reasonably believes reliable market values are not available for all deposits, withdrawals and transfers since the account was opened, the market value of all deposits and transfers of cash and securities into the account, and the market value of all withdrawals and transfers of cash and securities out of the account, since [implementation date];
- (g) the annual change in value of the account for the 12 month period preceding the date of the investment performance report, determined by the formula

# A - B - C + D

where

- <u>A = the closing market value of all cash and securities in the account as at the end of the 12 month</u> period immediately preceding the date of the investment performance report.
- <u>B = the opening market value of all cash and securities in the account at the beginning of that 12</u> <u>month period.</u>
- <u>C = the market value of all deposits and transfers of cash and securities into the account in that 12</u> <u>month period, and</u>
- D = the market value of all withdrawals and transfers of cash and securities out of the account in that <u>12 month period</u>;

<u>A – E + F</u>

where

- <u>A = the closing market value of all cash and securities in the account as at the end of the 12 month</u> period immediately preceding the date of the investment performance report.
- <u>E = the market value of all deposits and transfers of cash and securities into the account since account opening, and</u>
- F = the market value of all withdrawals and transfers of cash and securities out of the account since account opening:
- (i) if the registered firm reasonably believes reliable market value information required in paragraph (f) is not available to the registered firm, the cumulative change in the value of the account determined by the formula

# <u>A – G – H + I</u>

where

- <u>A = the closing market value of all cash and securities in the account as at the end of the 12 month</u> period immediately preceding the date of the investment performance report.
- <u>G = the opening market value of all cash and securities in the account as at [implementation date].</u>
- <u>H = the market value of all deposits and transfers of cash and securities into the account since</u> [implementation date], and
- <u>I = the market value of all withdrawals and transfers of cash and securities out of the account since</u> <u>[implementation date];</u>
- (j) the amount of the annualized total percentage return, expressed as a percentage, for the client's account calculated net of charges, using a dollar weighted method;
- (k) the definition of "total percentage return" in section 1.1 [definitions of terms used throughout this Instrument] and a notification that the total percentage return in the investment performance report was calculated net of charges, using a dollar weighted method.

(2) The information delivered for the purposes of paragraph (1)(j) must be provided for each of the following periods preceding the date of the performance report:

- (a) the previous year;
- (b) the previous 3 years;
- (c) the previous 5 years;
- (d) the previous 10 years;
- (e) the period since the account was opened if the account has been open for more than one year before the date of the report or, if the account was opened before [implementation date] and the registered firm reasonably believes a reliable annualized total percentage return for the period prior to [implementation date] is not available, the period since [implementation date].

(3) Despite subsection (2), if any portion of a period referred to in paragraphs (2)(c) or (d) was before [implementation date], the registered firm is not required to report the annualized total percentage return for that period.

(4) Despite subsection (1), the information a scholarship plan dealer is required to deliver under section 14.16 [investment performance report] in respect of each scholarship plan in which a client has invested through the scholarship plan dealer is the following:

- (a) the total amount that the client has invested in the plan as at the date of the investment performance report;
- (b) the total amount that would be returned to the client if, as at the date of the investment performance report, the client ceased to make prescribed payments into the plan;

- (c) a reasonable projection of future payments that the plan might pay to the client's designated beneficiary under the plan, or the client, upon the maturity of the client's investment in the plan;
- (d) a summary of any terms of the plan that, if not met by the client or the client's designated beneficiary under the plan, might cause the client or the designated beneficiary to suffer a loss of contributions, earnings or government contributions in the plan.

(5) The information delivered under section 14.16 [investment performance report] must be presented using text, tables and charts, and must be accompanied by notes in the investment performance report explaining:

- (a) the content of the investment performance report and how a client can use the information to assess the performance of the client's investments; and
- (b) the changing value of the client's investments as reflected in the information in the investment performance report.

(6) If a registered firm delivers investment performance information to a client for a period of less than one year, the firm must not calculate the performance information on an annualized basis.

(7) If the registered firm reasonably believes a reliable market value cannot be determined for a security position in a client statement, the security position must be assigned a value of zero in the calculation of the information delivered under subsection 14.16(1) and the reason for doing so must be disclosed to the client.

(8) If the registered firm reasonably believes there are no security positions in the client statement for which a reliable market value can be determined, the firm is not required to deliver investment performance information to the client for the period.

## When the proposed amendments would become effective if they are adopted:

(1) Except as otherwise provided in this summary, the amendments would become effective on [implementation date].

(2) Paragraph 14.2(2)(m) [deliver information about benchmarks]: one year after [implementation date].

(3) Paragraph 14.2(2)(n) [scholarship plan risks]: one year after [implementation date].

(4) Section 14.2.1 [pre-trade disclosure of charges]: one year after [implementation date].

(5) Paragraphs 14.12(1)(b.1),(c.1) and (c.2) [fixed income securities]: one year after [implementation date].

(7) Section 14.15 [report on charges and other compensation]: 3 years after [implementation date].

(8) Section 14.16 [investment performance report]: 3 years after [implementation date].

(9) Section 14.17 [content of investment performance report]: 3 years after [implementation date], except as provided below.

(10) Paragraph 14.17(2)(c) [annualized total returns for past five years]: 5 years after [implementation date].

(11) Paragraph 14.17(2)(d) [annualized total returns for past ten years]: 10 years after [implementation date].